



African Diaspora Association of the Maritimes
United We stand in Diversity, Democracy, Prosperity & Peace.

JOB POSTING :

Youth Project Coordinator

Short term contract to end March, 2020 ADAM STRONGER TOGETHER: Empowering Marginalized Youth Liaison Officer,

ADAM in collaboration with ISANS, YMCA and IFNA is seeking a part-time Youth Coordinator for the Stronger Together project, the successful candidate will foresee successful establishment, Facilitation and Coordination of Youth Programs within ADAM, be in charge of activity coordination, organization and synchronization of youth programs. The Youth Coordinator will report to the ADAM Chair and Board Management Committee.

Responsibilities:

- Support and provide updates to the Management Committee, which is made up representatives from four organizations (YMCA, Immigration Francophone de la Nouvelle-Ecosse, ADAM and ISANS) Through the support of ADAM Chair.
- Work with the Project Coordinator to create and support a youth leadership group within ADAM with youth connected to the four organizations
- Help facilitate bi-weekly sessions with the youth leadership group in team-building, personal asset-mapping and skill development
- Support the youth leadership group to plan, organize and facilitate a summit for other youth
- Support youth to discuss and develop, and provide feedback on, strategies to deal with anti-immigrant discrimination
- Work closely with the Project Researcher to discuss best practices and determine how best to get youth feedback and input.
- Complete reports and updates as required

**THE IDEAL CANDIDATE FOR THIS POSITION WILL HAVE THE FOLLOWING:
EDUCATION:**

Bachelors Degree in Child and Youth Studies/ Gender and Women Studies/Psychology/Community Work/
Development Studies/Social Work
Equivalent combination of education and experience will be accepted

Experience:

- 2 years' experience in a similar position
- Experience in partnership development and relationship building
- Experience in group facilitation
- Experience working with youth and young adults
- Experience with program development and delivery
- Experience with budgets, reports and evaluation
- Experience working in a cross-cultural environment; experience delivering direct service to immigrants preferred

Knowledge:

- Knowledge of local activities, programs and community organizations that serve the immigrant population and/or the youth population

Skills:

- Strong written and verbal English communication skills
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Proficient with MS Office applications
- Additional languages an asset

Terms of Employment

- Short-term contract to March 31st, 2020.
- Part-time, 20 hrs a week

Submit your cover letter and resume to: ADAM Chair, 3200 Kempt Road, Suite 201, Email chair@adamns.com ASAP

Commencement Date: ASAP